



United Nations
Educational, Scientific and
Cultural Organization



क्षेत्रीय जैव प्रौद्योगिकी केंद्र
Regional Centre
for Biotechnology



ई- सूचना निविदा आमंत्रित
e-TENDER DOCUMENT

कार्य का नाम
Name of Work

Miscellaneous RCB Housing maintenance work at NCR Biotech Science Cluster, Faridabad.

TENDER No. RCB/04-02/122/NIT-15/2024-25

कार्यपालक निदेशक, क्षेत्रीय जैवप्रौद्योगिकी केंद्र की ओर से

On behalf of Executive Director, Regional Centre for Biotechnology



ई- सूचना निविदा आमंत्रित
e-NOTICE INVITING TENDER

1.0 TENDER No. RCB/04-02/122/NIT-15/2024-25

Online tenders are invited on behalf of the Executive Director, RCB under Two-Bid System (Technical bid and Financial bid) from reputed agencies for the work “Miscellaneous RCB Housing maintenance work at NCR Biotech Science Cluster, Faridabad” as per schedule, specifications, Scope of work and terms and conditions mentioned in this tender document.

ऑफलाइन/भौतिक बोलियों को स्वीकार नहीं किया जाएगा और किसी भी आधार/कारण पर किसी भी अनुरोध पर विचार नहीं किया जाएगा।

Off-line/physical bids shall not be accepted and no request will be entertained on any ground/reason.

वेब साइट यूआरएल: Web site Url :	https://dbt.euniwizarde.com/ , https://rcb.res.in
पता: Address:	क्षेत्रीय जैवप्रौद्योगिकी केन्द्र, एनसीआर बायोटेक साइंस क्लस्टर, दूसरा माइलस्टोन, फरीदाबाद-गुरुग्राम एक्सप्रेसवे, फरीदाबाद, हरियाणा Regional Centre for Biotechnology, NCR Biotech Science Cluster, 2 nd Milestone, Faridabad-Gurugram Expressway, Faridabad
संपर्क विवरण Contact Details	कार्यपालक अभियंता, Executive Engineer, RCB0129-2848810,833,800
काम का नाम Name of Work	Miscellaneous RCB Housing maintenance work at NCR Biotech Science Cluster, Faridabad.
अनुमानित राशि Estimate Value	₹34.87/- Lac including GST
अग्रिम धनजमा Earnest Money Deposit	₹69740/-
निविदा शुल्क Tender Fee	शून्य NIL
निविदा प्रसंस्करण शुल्क Tender Processing fees	ई-निविदा पोर्टल पर उल्लिखित शुल्कों के अनुसार (न्यूनतम ₹750/- अधिकतम ₹ 7500/- निविदा मूल्य का 0.1% की दर से + लागू जीएसटी @ 18%) As per charges mentioned on e-Tender portal (minimum ₹ 750/- up to maximum ₹ 7500/- @ 0.1% of the tender value+ applicable GST @18%)
निविदा अपलोड करने की तिथि Tender Uploading Date	13.01.2025
प्री-बिड मीटिंग की तिथि Pre-Bid meeting	23.01.2025 (11 am)
निविदा समापन तिथि और समय Tender Closing Date & Time	03.02.2025 Time 15:00 Hrs
तकनीकी बोली खोलने की तिथि Date of Opening of Technical bid	03.02.2025 Time 15:30 Hrs
वित्तीय बोली खोलने की तिथि Date of Opening	तकनीकी योग्य बोलीदाताओं को बाद में अधिसूचित किया जाएगा। Will be notified to the qualified bidders later.

2.0 पूर्व-योग्यता मानदंड PRE-QUALIFICATION CRITERIA

- 1 Agency who fulfill the following requirements shall be considered as Eligible Bidder: Agencies should have satisfactorily completed, during the last 07 (Seven) years:
- 2 The tenderer should have completed one of the of the following similar works,
 - a) Three completed works, each costing not less than an amount of ₹ 13.94 lacs OR
 - b) Two completed works, each costing not less than an amount of ₹ 20.92 lacs OR
 - c) One completed work, costing should not less than an amount of 27.89 lacs
- 3 (i.e. Similar work means **Maintenance and civil work in the Building including the, plumbing work, electrical work and carpenter work**) in any other Govt. Department, Universities, Autonomous bodies, State Govts, PSUs or reputed private sector during last Seven years). Attested copies of the completion certificates issued by the Executive Engineer/Head of department/ owner are required to be enclosed with the technical bid. In case of work in private sector, the TDS certificate against the work must be submitted along with bid document. The tenderer should also give complete details of the concerned authority such as name with designation, valid address, telephone/ mobile number with STD Code, etc. The completed works will be open to inspection and in case works is not up to the standard, the tender will summarily be rejected & no queries will be entertained in this regard.
- 4 Annual average financial turn over should be at least ₹ 3 lacs during the immediate last 3 consecutive financial years
- 5 Solvency Certificate of ₹ 13.94 Lac from nationalized/scheduled bank should be issued as format of **Annexure VI**.
- 6 Agency must have its Service Centre/ office in Delhi NCR.
- 7 Even though the applicants meet the above criteria, they are subject to be disqualified if they have:
 - I. Made misleading or false representation in the form, statement and attachments submitted in and or
 - II. Record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures, etc.
 - III. Found to have been black listed in any other works.
- 8 The tenderer may visit / examine the site and its surrounding to assess the accessibility and asses the scope of work before submitting their offer. No claims later on shall be entertained. The tenderers shall arrange & maintain at his own cost all materials, T & P, Water and facility for workers for executing the work. Refer “**Annexure-XII**”

3.0 पंजीकरण प्रक्रिया REGISTRATION PROCESS

1. Bidders to enroll on the e-Procurement module of the portal <https://dbt.euniwizarde.com> by clicking on the e-wizard Portal is free of charge.
2. The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the e-Wizard Portal.
3. Bidders to register upon enrolment their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile.
4. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse. Foreign bidders are advised to refer “DSC details for Foreign Bidders” for Digital Signature requirements on the portal.
5. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

4.0 निविदा दस्तावेज खोज TENDER DOCUMENTS SEARCH

1. Various built-in options are available in the e-Wizard Portal which is further synchronizing with CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters include Tender ID, organization, location, date, value, etc.

2. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the Online Portal.
3. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the Online Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document
4. The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification / help from the Helpdesk.

5.0 बोली की तैयारी **BID PREPARATION**

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
3. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
4. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
5. Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.
6. Experience Certificates for two or more similar works in last 07 years.
7. Copy of GST Registration.
8. **Earnest Money Deposit:** The bidder will be required to deposit the Earnest Money Deposit (EMD) for an amount of ₹ 69,740/-through Online portal.
9. EMD Fee are exempted for MSME / NSIC vendors etc. however Tender **processing fee has to be paid by all the vendors** as this fee is being charged by the Online Portal service provider directly.
10. The bidder should must have their registered office/ branch/ service Centre in Delhi-NCR.
11. Specification: The Contractor must confirm in writing that the goods supplied/used & installed by them shall be as per specification of goods and in case of any variation, the contract shall be liable to cancel immediately.

6.0 बोली प्रस्तुत करना **BID SUBMISSION**

1. Bidder to log into the site well in advance for bid submission so that he/she upload the bid in time i will be responsible for any delay due to other issues.
2. The bidder to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3. Bidder to select the payment option as Online” to pay the tender fee/ EMD wherever applicable and enter details of the instrument.
4. A standard BOQ format has been provided with the tender document to be filled by all the bidders. Bidders to note that they should necessarily submit their financial bids in the prescribed format and no other format is acceptable.
5. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
6. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.
7. The uploaded tender document should be readable by the authorized bid openers after the tender is opened.
8. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid number and the date & time of submission of the bid with all other relevant details.
9. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

7.0 बोलीदाताओंके लिए सहायता ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender
2. Any queries relating to the process of online bid submission or queries relating to e-Wizard Portal in general may be directed to the 24x7 e-Wizard Helpdesk. The contact number for the helpdesk is 011-49606060, 23710092, 23710091

बोली दाता को निर्देश INSTRUCTIONS TO BIDDERS

1. The Tenderer should sign and stamp each page of the tender documents.
2. The Tenderer may furnish any additional information, which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is however, advised not to furnish superfluous information. No information shall be entertained after submission of tender documents unless it is called for by the RCB
3. Any information furnished by the tenderer found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in RCB.
4. Any variation in the terms and conditions of the general/special conditions for payment, tender fees, security deposit, etc. is not acceptable to RCB and such tenders will be rejected straight away
5. RCB reserves the right to award the contract in full or in part as per the decision of the competent authority
6. RCB is not responsible for any delay in receipt of the application / receipt of tender documents etc. It is the responsibility of tenderer to make sure that the tender is uploaded in time.

7. The contractor has to mention contact no. and the person to be contacted in case of any query.
8. Acceptance of tender shall rest with the RCB, which shall not be bound to accept the lowest tender and reserves to itself the right to reject any or all tenders received without assigning any reasons therefore.
9. Incomplete tenders are liable to be rejected.
10. Any bid received after the deadline for submission of bids, will be rejected.

मुहर और तारीख के साथ निविदाकार के हस्ताक्षर
Signature of tenderer with seal & date

नियम और शर्तें TERMS & CONDITIONS:

8.0 सामान्य नियम और शर्तें GENERAL TERMS & CONDITIONS

1. In the event of non-commencement or unsatisfactory performance of the work contract, Centre (RCB) reserves the right to cancel the contract agreement or to withhold the payment. In such an eventuality, Centre further reserves the right to get the work done from some other agencies at the cost of bidding agency. The Agency will also be black listed by the Centre for a period of 5 years from participating in such type of tender and his earnest money/security deposit will also be forfeited.
2. It shall be presumed that the terms & conditions mentioned in the tender document including amendments/ corrigendum if any have been read, understood and duly accepted by the bidder. The bidder shall have no right to modify/ alter/ amend/ delete any terms/ conditions mentioned in tender document.
3. Tender forms are non-transferable. Only the original/downloaded complete tender form duly signed stamped, should be submitted.
4. Each page of the tender should be numbered and signed by the bidder/ Agency or his authorized signatory and duly witnessed with the seal of the firm
5. Furnishing of wrong information and false documents will make the bidder ineligible for bidding and liable to be debarred/blacklisted from participation in Tender enquiries/Open Tenders/Annual Rate Contracts by the Centre. The EMD amount will also be forfeited.
6. The bidder will have to furnish documents in support of the information given in the tender. Original documents shall be checked for verification as and when required.
7. In case of any attempt for cartelization by bidder with a view to hike up the prices, all bids will be rejected and such bidders will be blacklisted and bid security will be forfeited.
8. If any required information /documents are not submitted, then the bid of the concerned bidder will be rejected. No representation in this regard will be entertained
9. The bidders are expected to be present at the time of opening of bid; however, the bids will be processed even when no bidder /representative is present as per the declared schedule.
10. The decision of the Centre regarding approval of bids shall be final and binding on all bidders.
11. A prospective bidder requiring any clarification of the Bidding Document shall contact the Centre through e-mail engg@rcb.res.in or Tele- 0129-2848810,833.
12. Any person who is in Govt. Service anywhere or an employee of the Centre/Institute should not be made a partner to the contract by the bidder directly or indirectly in any manner whatsoever.
13. The individual signing the tender document/ bids or any document forming part of the bid on behalf of the bidder, shall be responsible to produce a proper **power of attorney** duly executed in his favor stating that he/she has authority to bind on behalf of such other person of the bidding agency as the case may be, in all matters pertaining to the contract including the arbitration clauses. In case the bidder, so signing, fails to provide the said power of attorney, the Centre may, without prejudice to other civil and criminal remedies cancel the bid and hold the signatory liable to all costs and damages.

In case of registered or unregistered partnership firm, all the partners should sign the bids. In case of change of any person signing the agreement on behalf of limited company or firm, he/she will produce a letter of authority /resolution passed by the company empowering him/her to sign the agreement on behalf of the Bidder/ company or firm.

14. The personnel, whose services are provided by the bidder, shall at all times and for all purposes be the employees of the Agency (Bidding agency) and on no account personnel so appointed and recruited by the agency (Bidder) will have any claim for appointment, continuous recruitment or regularization etc. against the Centre
15. In every case in which by virtue of the Workman's Compensation Act, the Centre is obliged to pay compensation to such person employed by the Agency (bidder) in execution of the work, Centre will be entitled to recover from the Agency (bidder) the amount of compensation so paid.
16. The bidding agency shall be responsible for verifying the antecedents of its staff/employees working at premises of NCR Biotech Science Cluster by police verification and will keep attendance and other relevant records at its cost and produce these on demand of any authority. The list containing the names/addresses of the personnel appointed by the bidder/agency shall be made available to the Centre with their bio-data within 15 days from the date of deputation. The agency shall also provide the same in soft copy giving out photographs and detail of the staff within one month of commencement of work.
17. The Bidder/ Agency shall obtain a license under Contract Labour (R&A) Act, 1970 and also submit an attested copy of such license to the Centre. The agency shall abide by all the necessary provisions of various other Labour Laws/Acts viz. ESI/Bonus, Workmen's Compensation and any other laws and rules applicable in this regard.
18. The Bidder/ Agency, himself, shall be responsible for any type of statutory/mandatory claims or penalties in light of the default with reference to the above provisions.
19. In case any person engaged by the Bidder/ Agency is found to be inefficient, quarrelsome, cantankerous, infirm, and invalid or found indulging in unlawful or union activities, the bidder/agency will have to replace such person with a suitable substitute at the direction of the Executive Engineer, RCB or officer designated by Competent Authority, at short notice.
20. The Centre shall not provide any sort of accommodation to the staff or person deployed by the bidding agency and no cooking/lodging will be allowed in the premises.
21. The deployed staff shall wear the prescribed neat and clean uniform according to season affixing thereon a badge mentioning his name, provided by the Bidder/ Agency at his own cost. He should also be provided an identity card duly signed by the authorized signatory of the Bidder/ Agency.
22. All safety accessories and measures as required for the execution of the work shall be provided to the workers by the Agency at its own cost.
23. The agency shall not engage any staff below the age of 18 years. All the staff deployed by the agency shall be medically fit and their antecedent be verified prior to the deployment in the Cluster.
24. If any complaint of misbehavior and misconduct comes into the knowledge of the Centre then all such responsibility shall be of the agency and any loss owing to negligence or mishandling by the staff, the Bidder/ Agency shall be responsible to make good for the losses so suffered by the Cluster.
25. The Agency shall not, at any stage, cause or permit any sort of nuisance in any of the premises of NCR Biotech Science Cluster or do anything which may cause unnecessary disturbance or inconvenience to others working there, as well as to the general public in the Cluster and near to it
26. The agency shall **not** engage any **sub-contractor or sublet/transfer** the contract to any other agency/person in any manner.
27. The Executive Director, Regional Centre for Biotechnology reserves the right to:
28. A. Amend the scope and value of any contract under this NIT.

B. Reject or accept any application without assigning any reasons thereof and reject all applications and cancel the Tender.

C. The Centre/Employer/Consultant shall neither be liable for any such actions nor be under any obligation to inform the Applicants.

9.0 दंड खंड PENALTY CLAUSES

1. In case the agency fails to commence the work as stipulated in the agreement, after 02 weeks delay, Centre reserves the right to cancel the contract and withhold the agreement and forfeit the EMD as applicable and get this job to be carried out at the cost and risk of the Agency. The defaulting Bidder/ Agency will be blacklisted from participating in any tender of RCB for next five years.
2. For any other breach of contract, Designated Committee or Authority or any person nominated by or on behalf of the Centre, shall be entitled to impose a penalty up to as given in table below. Some of the instances in which penalty would be imposed are enumerated below. But these are not exhaustive and penalty may be imposed on any violation/breach or contravention of any of the terms and conditions as well as assigned duties and responsibilities).

9.0 भुगतान की शर्तें PAYMENT TERMS

1. No advance of any kind shall be paid.
2. Running/Part payment can be made against actual work executed & measured as per scope of work.
3. The rates shall be inclusive of all Duties, Octroi, Packing, Forwarding, Cartage, Insurance, Loading-unloading, road permit/state entry permit and Delivery, Installation, Testing, Commissioning, etc at site including temporary constructional Storage, Risks, Overhead Charges, General Liabilities/ Obligations etc. Any variation in the above said components till the completion of the work will also be in the bidder's account. The GST shall be extra as applicable.
4. However, bidder should mention rate of applicable GST. In case applicable GST rate is not mentioned by the bidder in price bid; then it will be assumed that their quoted rates are INCLUSIVE of all GST.
5. Income tax and any other taxes shall be deducted from the agency bill as per govt. of India rules

10.0 बोली सुरक्षा)ईएमडी(BID SECURITY (EMD)

1. The Bid Security shall be valid and remain deposited with the Institute for the period of 180 days beyond the final bid validity period.
2. In case of non-submission of Bid Security (EMD) the tender would be rejected without assigning any reason
3. No interest shall be payable by the Centre on the Bid Security.
4. Bid Security shall be refunded immediately to the unsuccessful bidder on finalization of the tender and to the successful bidder it will be adjusted against security deposit.
5. The Bid Security is liable to be forfeited if the bidder withdraws or impairs or derogates the bid in any respect within the period of validity of this offer.

12.0 निष्पादन सुरक्षा जमा PERFORMANCE SECURITY DEPOSIT: -

1. The successful tenderer will have to deposit, within 10 days from issue of LOI/Work order, the performance security deposit amount of @10 % of Work order amount in the form of Demand Draft/ Banker's cheque/ BG of any scheduled bank drawn in favour of "Executive Director, Regional Centre for Biotechnology" payable at Faridabad, valid till 15 months beyond the date of the contract.
2. The Performance Bank Guarantee will be returned on the request of the agency after successful completion of 12 months defects liability period.

11.0 पर्यवेक्षण और गुणवत्ता नियंत्रण SUPERVISION & QUALITY CONTROL

3. Centre management shall have the right to terminate the contract/reduce the scope of the services rendered by the agency, with one-month notice, if services provided are not of the requisite standard.
4. Centre will have unfettered right to inspect the work at any time and the agency will cooperate with the Centre. Centre will have overriding supervising power to give instructions and it must be complied with.

14.0 अनुबंध कार्यकाल CONTRACT TENURE

1. Period of work completion will be 75 Days, from the date of award of work.
2. Centre will decide the date of commencement of the work, which will be duly notified at the time of Award of Tender.
3. Agency shall submit ₹ 100/- non-judicial stamp paper for entering into the work contract within 10 days from the date of award.

15.0 अप्रत्याशित घटना FORCE MAJEURE

1. "Force Majeure" shall mean any event beyond the reasonable control of the Centre or the Bidder/ Agency, as the case may be, and which is unavoidable notwithstanding the reasonable care of the party affected.
2. If either party is prevented, hindered or delayed from or in performing any of its obligations under the Contract by an event of Force Majeure, then it shall notify the other in writing of the occurrence of such event and the circumstances there of within fourteen (14) days after the occurrence of such event.
3. No delay or non-performance by either party hereto caused by the occurrence of any event of Force Majeure shall
 - a. constitutes a default or breach of the Contract
 - b. give rise to any claim for damages or additional cost or expense occasioned thereby
 - c. If and to the extent that such delay or non-performance is caused by the occurrence of an event of Force Majeure.
4. Notwithstanding clause (iii) above, Force Majeure shall not apply to any obligation of the Institute to make payments to the Agency herein.

16.0 जोखिम RISK

In the event of the Bidder/ Supplier's/service provider fails to provide the ordered services as per the contract, the RCB reserves the right to procure the services from any other source at the Bidder's risk

and cost and the difference in cost shall be borne by the Bidder. Such cost shall be recovered from the bill of the agency. Further, the RCB retain the right to take any other action(s) as deemed fit.

17.0 क्षेत्राधिकार JURISDICTION

Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference, if the same had been the subject matter of a suit, any and all actions and proceeding arising out of or relative to the contract (including any arbitration in terms thereof) shall lie only in the Court of Competent Civil jurisdiction in this behalf at New Delhi and only the said Court(s) shall have jurisdiction to entertain and try any such action(s) and/or proceeding(s) to the exclusion of all other Courts.

18.0 पतन खंड FALL CLAUSE: -

If at any time during the contract period, it is noticed or brought to the knowledge of the Centre that the contractor/bidder has reduced/proposed to reduce the rates for such items under this tender enquiry, to any organization (including any department of Govt. of NCT Delhi) at rate lower than the rates quoted under this contract, he shall forthwith reduce the rates payable under this tender for such services after the coming into force of such reduction, the rate of services shall stand correspondingly reduced. The Centre shall make payments based on such reduced rates only.

19.0 मध्यस्थता ARBITRATION

Any dispute or controversy arising out of or in connection with the Agreement including any question regarding its existence, validity or termination which cannot be settled amicably by and between the Parties, may be referred by the Parties to be settled by arbitration in accordance with Arbitration & Conciliation Act, 1996 and its rules which are deemed to be incorporated by reference to this clause, for the time being in force. The arbitral tribunal shall consist of a sole arbitrator appointed unanimously by the Parties in accordance with the said rules or where unanimous decision cannot be made, each party shall appoint one arbitrator and the appointed arbitrators shall appoint a sole arbitrator on mutual consent. The Parties agree that any arbitration proceedings shall be instituted and heard in Delhi. The language of the arbitration shall be English. The cost of arbitration shall be borne equally between the Parties and the prevailing Party shall be entitled to recover the same from the other.

20.0 नोटिस NOTICES

Any notice, request, or consent sought pursuant to the tender shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by speed post, email, or facsimile to such Party i.e. the Centre or Bidder.

21.0 समाप्ति TERMINATION

The Institute may terminate the Contract, by not less than thirty (30) days' written notice of termination to the Bidder/Agency, to be given after the occurrence of any of the events specified in paragraphs (i) to (iii) of this Clause and sixty (60) days' in the case of the event referred to in (iv) below:

- i. if the Bidder/Agency fails to meet the performance obligations under the Contract.
- ii. If the Bidder/Agency becomes insolvent or bankrupt;

- iii. If the Bidder/Agency, in the judgment of the Centre has engaged in corrupt or fraudulent practices in competing or in executing the Contract.
- iv. If as a result of Force Majeure, the Bidder/Agency is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

22.0 इस खंड के उद्देश्य के लिए FOR THE PURPOSE OF THIS CLAUSE:

- i. "Corrupt Practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution.
- ii. "Fraudulent Practice" means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of the Purchaser.

कार्यपालक निदेशक, जैव प्रौद्योगिकी के लिए क्षेत्रीय केंद्र का अनन्य अधिकार, Exclusive Right of the Executive Director, Regional Centre for Biotechnology,

कार्यपालक निदेशक, रीजनल सेंटर फॉर बायोटेक्नोलॉजी, फरीदाबाद को किसी भी बोली या निविदा को स्वीकार करने या अस्वीकार करने और / या बिना कोई कारण बताए कार्य आदेश वापस लेने का पूर्ण और अनन्य अधिकार है। The Executive Director, Regional Centre for Biotechnology, Faridabad, has full and exclusive right to accept or reject any bid or tender and / or withdraw the work order without assigning any reasons, whatsoever.

**स्टांप के साथ बोलीदाता/एजेंसी के हस्ताक्षर
Signature of the Bidder/ Agency with stamp**

गवाहों:

Witnesses:

तकनीकी बोली
TECHNICAL BID

तकनीकी बोली में प्रस्तुत किए जाने वाले प्रमाण पत्रों /दस्तावेजों की सूची की जाँच करें
Check List of Certificates/ Documents required to be submitted in the Technical Bid

TENDER No. RCB/04-02/122/NIT-15/2024-25

Name of work-Miscellaneous RCB Housing maintenance work at NCR Biotech Science Cluster, Faridabad.

If these documents are not submitted/ conditions not met, the quotation shall be summarily rejected and no further correspondence, in this regard, shall be entertained.

S. No		Description	Technical Compliance (Yes/No)
1.	Annexure-I,	Submission of EMD ₹ 69740 /-	
2.	Annexure-II	Undertaking for adherence & acceptance to all Tender Terms and conditions and Two-Bid System. (Non-violation of Two-Bid System)	
3.	Annexure-III	Fall clause declaration	
4.	Annexure-IV	Non-black listing declaration	
5.	Annexure-V	Annual average Turnover of the agency should be more than rupees 30 Lac per annum since last three preceding years.	
	A	Attach copies of audited balance sheets duly certified by the chartered accountant for all three years (2021-22) With Annexure-V(A)	
	B	Attach copies of audited balance sheets duly certified by the chartered accountant for all three years (2022-23) With Annexure-V(B)	
	C	Attach copies of audited balance sheets duly certified by the chartered accountant for all three years (2023-24) With Annexure-V(C)	
6.	Annexure-VI	Attach solvency certificate of ₹ 13.94 lacs from bankers. The certificate should be in the name of Regional Centre for Biotechnology at the time of submission of bid of tender.	
7.	Annexure-VII	The Firm/office/service Centre in Delhi-NCR (Address proof) with Copy of PAN and GST registration certificate	
8.	Annexure-VIII	Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:	
	A	Three similar completed works, each costing not less than an amount of ₹ 13.94 lacs, with Annexure-VIII (A) (Attach Copy of three Work order with Completion Certificate) or	
	B	Two similar completed work,each costing not less than an amount of ₹ 20.92 lacs, with Annexure-VIII (B) (Attach Copy of two Work order with Completion Certificate) or	
	C	One similar completed work, costing should not less than an amount of ₹ 27.89 lacs, with Annexure-VIII (C) (Attach Copy of one Work orders with Completion Certificate)	
9.	Annexure-IX	Authorization Letter(on letter head)	
10.	Annexure-X	Undertaking – years of experience (on letter head)	
11.	Annexure-XI	Undertaking of site visit (on letter head)	

Note:

- सभी निविदा दस्तावेजों को तकनीकी बोली के अनुलग्नक दस्तावेजों के साथ स्कैन किया जाना चाहिए और प्रत्येक पृष्ठ पर डिजिटल रूप से हस्ताक्षरित और पृष्ठ क्रमांकन किया जाना चाहिए और अनुलग्नक के अनुसार क्रमिक रूप से अधिकृत व्यक्ति द्वारा अपलोड किया जाना चाहिए। All tender document should be scanned along with annexure documents of technical bid and digitally signed and page

- numbering on each page and uploaded by authorized person in sequentially as per annexure.
2. सभी तकनीकी दस्तावेजों को क्रमिक रूप से अपलोड किया जाना चाहिए और फ़ाइल को तकनीकी बोली अनुलग्नक के रूप में नामित किया जाना चाहिए। All technical documents should be uploaded serially and file named as technical bid annexure.
 3. यदि उपरोक्त तकनीकी बोली के अनुसार दस्तावेज पूरा नहीं पाया जाता है तो उसे अस्वीकार कर दिया जाएगा। If the document not found met as per above technical bid will be rejected.

अग्रिम धन जमा करने का विवरण
DETAILS OF EARNEST MONEY DEPOSIT

To be uploaded on e-Wizard Portal

TENDER No. RCB/04-02/122/NIT-15/2024-25

मैं/हम एतद्वारा प्रमाणित करते हैं कि हमने ₹ 69740-की ईएमडी जमा कर दी है (कृपया लेनदेन आईडी का उल्लेख करें।)

-----या

यदि एमएसएमई/ईएमडी की छूट के साथ पंजीकृत है, तो कृपया एमएसएमई प्रमाणपत्र या ईएमडी छूट प्रमाणपत्र अपलोड करें।

I/We hereby certify that we have deposited EMD of ₹ 69740/- (Please mention transaction ID.)

-----Or

If Registered with MSME/ EXEMPTION of EMD, please upload MSME Certificate or EMD Exemption certificate.

(मुहर और मोहर के साथ अधिकृत प्रतिनिधि के हस्ताक्षर
(कंपनी के लेटर हेड पर जमा किया जाना है)।

(Signature of Authorized Representative with seal and stamp

(To be submitted on Company Letter Head).

Annexure – I A

परफॉर्मा के अनुसार बोलीदाता या बोलीदाता के प्राधिकृत प्रतिनिधि द्वारा विधिवत हस्ताक्षरित बोली एजेंसी की अतिरिक्त जानकारी

Additional information of the Bidding Agency duly signed by the bidder or authorized representative of the bidder as per the Performa

1. Tender Enquiry No. **RCB/04-02/122/NIT-15/2024-25**
2. Name & Address of Bidder: -
Please indicate
3. Details of Bank Account of the bidder/Agency.
 - i) Name of the Bank
 - ii) Address of the Branch
 - iii) Phone number
 - iv) IFS Code No.
 - v) Bank Account No.
 - vi) Type of Account
4. Business Name and constitution of the firm. Is the firm registered under?
 - i) The Indian Companies Act, 1956
 - ii) The Indian Partnership Act, 1932
 - iii) Any act, if not, who are the owners. (Please give full Names and Address)
5. For partnership firms state whether they are registered or not registered under Indian Partnership Act. 1932. Should the answer to this question by a partnership firm be in the affirmative please state further:
 - i) Whether by the partnership agreement authority to refer disputes.
 - ii) Concerning the business of the partnership to arbitration has been conferred on the Partner who has signed the tender
 - iii) If the answer to (a) is in the negative, whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed he tender to refer dispute concerning business of the partnership to arbitration\

गवाह के हस्ताक्षर

Signature of witness

Full Name and Address of Witness

बोलीदाता के हस्ताक्षर

Signature of Bidder

Full name & address of the
Person signing (In BLOCK
LETTER)

क्या प्रोपराइटर/पार्टनर/गठित अटॉर्नी/कंपनी द्वारा विधिवत अधिकृत के रूप में हस्ताक्षर कर रहे हैं।

Whether signing as Proprietor/ Partner/ Constituted Attorney/ duly authorized by the company.

Annexure-II

निविदा स्वीकृति पत्र

TENDER ACCEPTANCE LETTER

कंपनी लेटर हेड पर प्रस्तुत किया जाना है।

(To be submitted on Company Letter Head).

The Executive Director
Regional Centre for Biotechnology
NCR Biotech Science Cluster,
2nd Milestone, Faridabad – Gurugram Expressway,
Faridabad – 121001

विषय: निविदा के नियमों और शर्तों की स्वीकृति।

SUB: Acceptance of Terms & Conditions of Tender.

TENDER No. RCB/04-02/122/NIT-15/2024-25

Name of Work-Miscellaneous RCB Housing maintenance work at NCR Biotech Science Cluster, Faridabad.

श्रीमान, Dear Sir,

1.	मैंने/हमने उपरोक्त उल्लिखित 'निविदा/कार्य' के लिए वेबसाइट www.rcb.res.in , https://dbt.euniwizarde.com से उपरोक्त वेबसाइट (वेबसाइटों) में दिए गए आपके एनआईटी/विज्ञापन के अनुसार निविदा दस्तावेज डाउनलोड/प्राप्त कर लिए हैं।	I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: www.rcb.res.in , https://dbt.euniwizarde.com as per your NIT / advertisement, given in the above mentioned website(s).
2.	मैं/हम एतद्वारा प्रमाणित करता हूँ/करते हैं कि मैंने/हमने निविदा दस्तावेजों (संलग्नक (अनुबंधों), अनुसूचियों, आदि जैसे सभी दस्तावेजों सहित) के पूरे नियम और शर्तों को पढ़ लिया है, जो अनुबंध समझौते का हिस्सा हैं और मैं / हम इसमें निहित नियमों/शर्तों/खंडों का पालन करेंगे।	I / We hereby certify that I / We have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedules(s), etc.), which form part of the contract agreement and I / We shall abide hereby by the terms / conditions/ clauses contained therein.
3.	इस स्वीकृति पत्र को प्रस्तुत करते समय आपके विभाग/संगठन द्वारा समय-समय पर जारी शुद्धिपत्र को भी ध्यान में रखा गया है।	The corrigendum(s) issued from time to time by your department / organization too has also been taken into consideration, while submitting this acceptance letter.
4.	मैं/हम एतद्वारा उपर्युक्त निविदा दस्तावेज(दस्तावेजों)/शुद्धिपत्र(दस्तावेजों) की निविदा शर्तों को उसकी समग्रता/समग्रता में बिना शर्त स्वीकार करते हैं।	I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5.	मैं/हम एतद्वारा घोषणा करते हैं कि हमारी फर्म को किसी भी सरकार विभाग/सार्वजनिक क्षेत्र का उपक्रमद्वारा काली सूची में नहीं डाला गया है।	I / We do hereby declare that our Firm has not been blacklisted / debarred by any Govt. Department/Public sector undertaking.

6.	मैं/हम प्रमाणित करता हूँ/करते हैं कि हमारी फर्म द्वारा दी गई सभी जानकारी सत्य और सही है और यदि सूचना गलत/असत्य या उल्लंघन पाई जाती है, तो आपका विभाग/संगठन बिना कोई नोटिस या कारण बताए या संक्षेप में पूरी तरह से बयाना राशि को जब्त करने सहित किसी भी अन्य अधिकार या उपाय पर प्रतिकूल प्रभाव डाले बिना, बोलीदाता को अनुबंध समाप्त करने से मना कर दें।	I/ We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bidder terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the fully said earnest money deposit absolutely.
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आपका आभारी, Yours Faithfully,

अधिकृत हस्ताक्षरकर्ता Authorized Signatory.

(आधिकारिक मुहर के साथ बोलीदाता के हस्ताक्षर) (Signature of the Bidder, with Official Seal)

Annexure-III

पतन खंड घोषणा

Fall Clause Declaration

TENDER No. RCB/04-02/122/NIT-15/2024-25

Name of Work-Miscellaneous RCB Housing maintenance work at NCR Biotech Science Cluster, Faridabad.

यह प्रमाणित किया जाता है कि हमने अपने कोटेशन नंबर _____ दिनांक _____ में आपको अधिकतम संभव छूट की पेशकश की है

This is to certify that we have offered the maximum possible discount to you in our Quotation No. _____ dated _____

किसी भी स्थिति में कार्य के लिए प्रभारित मूल्य न्यूनतम कीमतों से अधिक नहीं होना चाहिए जिस पर पार्टी समान विवरण की वस्तुओं को किसी अन्य सरकार को बेचती है। संगठन/पीएसयू/स्वायत्त निकाय/प्रा. अनुबंध की अवधि के दौरान संगठन जिसके विफल होने पर "फॉल क्लॉज" लागू होगा।The prices charged for the work should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. organization/PSU's/Autonomous bodies/Pvt. Organizations during the period of contract failing which the "FALL CLAUSE" will be applicable.

यदि हमारी फर्म द्वारा चार्ज की गई कीमत अधिक है, तो आरसीबी फरीदाबाद को आपूर्तिकर्ता के बाद के/अवैतनिक बिल से अतिरिक्त चार्ज की गई राशि की वसूली का अधिकार होगा।In case, if the price charged by our firm is more, RCB Faridabad will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.

बोलीदाता की मुहर और हस्ताक्षर

Seal and Signature of the Bidder

नोट: यह प्राधिकार पत्र कोट करने वाली फर्म के लेटरहेड पर होना चाहिए और उस पर किसी सक्षम व्यक्ति के हस्ताक्षर होने चाहिए और उसके पास इसे बाध्य करने के लिए पावर ऑफ अटॉर्नी होनी चाहिए।Note: This letter of authority should be on the letterhead of the quoting firm and should be signed by a person competent and having the power of attorney to bind the same.

Annexure-IV

गैर-ब्लैक लिस्टिंग घोषणा

NON-BLACK LISTING DECLARATION

TENDER No. RCB/04-02/122/NIT-15/2024-25

Date:

Name of Work-Miscellaneous RCB Housing maintenance work at NCR Biotech Science Cluster, Faridabad.

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

To,
Executive Director
Regional Centre for Biotechnology
NCR Biotech Science Cluster,
2nd Milestone, Faridabad-Gurgaon Expressway
Faridabad-121001, Haryana

हमएतद्वारा पुष्टि करते हैं और घोषणा करते हैं कि हम, मैसर्स -----, किसी भी सरकारी विभाग/सार्वजनिक क्षेत्र के उपक्रम/निजी क्षेत्र/या किसी अन्य एजेंसी, जिसके लिए हमने पिछले सात वर्षों के दौरान कार्यों/सेवाओं का निष्पादन/कार्य किया है, द्वारा काली सूची में नहीं डाला/पंजीकृत/विवर्जित नहीं किया गया है।

We hereby confirm and declare that we, M/s -----, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last Seven years.

For -----

अधिकृत हस्ताक्षरकर्ता Authorized Signatory

दिनांक:Date:

Annexure-V

वित्तीय क्षमता

FINANCIAL CAPABILITY

TENDER No. RCB/04-02/122/NIT-15/2024-25

Name of Work-Miscellaneous RCB Housing maintenance work at NCR Biotech Science Cluster, Faridabad.

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वित्तीय वर्ष Financial Year	लेखापरीक्षित वित्तीय स्थिति विवरण के अनुसार भारतीय रुपये में वार्षिक कारोबार Annual Turnover in Indian Rupees as per Audited Balance Sheet
2021-22	₹
2022-23	₹
2023-24	₹

नोट: उपरोक्त डेटा को ऑडिटेड बैलेंस शीट द्वारा समर्थित किया जाना है।

NOTE: The above data is to be supported by audited balance sheets

- सभी तीन वर्षों (2021-22, 2022-23 और 2023-24) के लिए चार्टर्ड अकाउंटेंट द्वारा विधिवत प्रमाणित ऑडिटेड बैलेंस शीट की प्रतियां संलग्न करें। ऑडिटेड बैलेंस शीट में पूरे पते के साथ आईसीएआई द्वारा जारी चार्टर्ड अकाउंटेंट की सदस्यता संख्या का उल्लेख होना चाहिए। Attach copies of audited balance sheets duly certified by the chartered accountant for all three years (2021-22, 2022-23 और 2023-24). Audited Balance sheet should mention the membership number of chartered accountants issued by ICAI along with full address.

बोलीदाता के प्राधिकृत हस्ताक्षरकर्ता के हस्ताक्षर और मुहर

Signature and seal of the Authorized Signatory of the bidder

Annexure-VI

TENDER No. RCB/04-02/122/NIT-15/2024-25

**बैंक संदर्भ पत्र/सॉल्वेंसी प्रमाण पत्र
(बैंक के लेटर हेड पर)**

**FORM OF BANKERS' CERTIFICATE FROM A SCHEDULED BANK
(On Bank's Letter Head)**

Certified that M/s

.....at
(address).....

..... is having an account in our bank as per following particulars: -

- 1 Type of Account: Cash-Credit/Current/Savings :
- 2 Bank Account No.:
- 3 Cash-Credit/O.D. Limit (If any): NO/YES, for ₹.....:
- 4 Since when holding Account?:
- 5 Financial Standing & Soundness: SOUND/POOR:
- 6 Dealing & Conduct of the Party: Satisfactory/Un-satisfactory:
- 7 Any other comments:

This certificate is issued on the request of the customer for purpose of participating in Regional Centre for Biotechnology, NCR Biotech Science Cluster, Faridabad. (Haryana) Tender Ref No.....

**जारीकर्ता बैंकर के हस्ताक्षर
Signature of the issuing Banker**

Annexure-VII

सामान्य सूचना

GENERAL INFORMATION

TENDER No. RCB/04-02/122/NIT-15/2024-25

Name of Work-Miscellaneous RCB Housing maintenance work at NCR Biotech Science Cluster, Faridabad.

1.	फर्म का नाम Name of Firm	
2.	मुख्यालय का पता Head office address	
3.	एसटीडी कोड के साथ टेलीफोन नंबर Telephone No. with STD Code	मोबाइल नंबर Mobile No
4.	फैक्स नंबर Fax. No.	ईमेल आईडी Email ID
5.	निगमन पंजीकरण का स्थान Place of Incorporation registration	निगमन/पंजीकरण का वर्ष Year of incorporation/registration

Signature and seal of the Authorized Signatory of the bidder

वर्तमान ग्राहकों की सूची
LIST OF PRESENT CLIENTS
TENDER No. RCB/04-02/122/NIT-15/2024-25

Name of Work-Miscellaneous RCB Housing maintenance work at NCR Biotech Science Cluster, Faridabad.

उन ग्राहकों की सूची जिनके साथ पिछले सात वर्षों में प्रत्येक मामले में समान कार्य के लिए वार्षिक बिलिंग ₹18.85 लाख/वर्ष से कम नहीं है। List of clients with whom annual billing for similar work not less than ₹18.85 Lac/year in each case in the last Seven years.

क्रमांक Sl. No	
कार्य/परियोजना का नाम और स्थान Name of work/project and location	
मालिक या प्रायोजक संगठन Owner or sponsoring organization	
काम की लागत लाख में Cost of work in Lacs	
अनुबंध के अनुसार प्रारंभ होने की तिथि Date of commencement as per contract	
पूरा होने की निर्धारित स्थिति Stipulated sate of completion	
पूरा होने की वास्तविक तिथि Actual date of completion	
उस अधिकारी का नाम और पता/टेलीफोन नंबर जिसे संदर्भ दिया जा सकता है Name and address/ telephone number of officer to whom reference may be made	
टिप्पणियां Remarks	

टिप्पणी:NOTE:

1. ग्राहकों का अर्थ है वर्तमान में ग्राहक (बोली जमा करने के अंतिम दिन) सेवा प्रदाता द्वारा सेवा दी जा रही है या पिछले सात वर्षों में सेवा की गई है।Clients mean the clients presently (on the last day of bid submission) being served by service provider or were serviced in the last seven years.
2. कार्य प्रदान करने/पूरा करने के रूप में सहायक दस्तावेज प्रस्तुत किए जाने चाहिए।Supporting documents in the form of award of work/completion should be submitted.
3. यदि कार्य सौंपे जाने, कार्य पूर्ण होने का कोई प्रमाण प्रस्तुत नहीं किया जाता है, तो मूल्यांकन समिति अपना निर्णय ले सकती है और तकनीकी मूल्यांकन में बोलीदाता/एजेंसी को इस आधार पर खराब रेटिंग दी जा सकती है।If no proof of award of work, completion of work is submitted, the evaluation committee may make its own judgment and the Bidder/ Agency may be rated poorly on this count in technical evaluation.

बोलीदाता के प्राधिकृत हस्ताक्षरकर्ता के हस्ताक्षर और मुहर
Signature and seal of the Authorized Signatory of the bidder

Annexure-IX

(To be submitted on Company Letter Head).

TENDER No. RCB/04-02/122/NIT-15/2024-25

प्राधिकार पत्र

AUTHORIZATION LETTER

हम _____ (बोली लगाने वाले का नाम) एतद्वारा श्री/श्रीमती
_____ को प्राधिकृत करते हैं।

We _____ (name of the bidder) hereby authorize Shri / Smt.
_____.

_____ (अधिकृत व्यक्ति का नाम) आरसीबी, फरीदाबाद
को अपनी निविदा संख्या **RCB/04-02/122/NIT-15/2024-25** के खिलाफ हस्ताक्षर करने और बोली जमा करने के
लिए।

_____ (name of the authorized person) to sign
and submit the bid to RCB, Faridabad against their tender No. **RCB/04-02/122/NIT-15/2024-25**

श्री / श्रीमती _____ (नाम) मेसर्स
_____ (बोली लगाने वाले का नाम) की ओर से उक्त निविदा से
संबंधित नियमों और शर्तों पर बातचीत करने के लिए भी अधिकृत है। श्री / श्रीमती के नमूना हस्ताक्षर
_____ (नाम) नीचे संलग्न है।

Shri / Smt. _____ (name) is also authorized to negotiate the terms
and conditions pertaining to the said tender on behalf of M/s

_____ (name of bidder). The specimen signature of Shri / Smt.
_____ (name) is appended below.

नमूना हस्ताक्षर: Specimen Signature:

नाम: Name:

अधोहस्ताक्षरी मेसर्स _____ की ओर से प्राधिकरण को प्रत्यायोजित करने के लिए
अधिकृत है

(बोली लगाने वाले का नाम), जैसा कि ऊपर निर्धारित किया गया है।

The undersigned is authorized to delegate the authority on behalf of M/s _____
(name of bidder), as stipulated above.

_____ के लिये

(बोली लगाने वाले का नाम)

For _____

(name of bidder)

उपक्रम -अनुभव के वर्षों
UNDERTAKING – YEARS OF EXPERIENCE

TENDER No. RCB/04-02/122/NIT-15/2024-25 Due for opening on.....

Name of the Service _____

Our agency has been in business for a period of at leastyears Maintenance and civil work in the flat/building including the, plumbing work, electrical work and carpenter work for which the quotation/ tender is submitted.

2. We have served in similar works i.e. Maintenance and civil work in the flat/building including the, plumbing work, electrical work and carpenter work in Govt./institutes/PSU or private corporate sector with over (employees, students, etc.) in the last years as stated in relevant annexure.

3. We will be able to arrange for the required man power, material, machine and other resources for the establishment of service as per the tender term within **15** days of award of tender (A/T)/**Letter of intent (LOI)**.

बोलीदाता के हस्ताक्षरSignature of the Bidder

स्टाम्प के साथ नाम और पताName & Address with stamp

उपक्रम
UNDERTAKING

TENDER No. RCB/04-02/122/NIT-15/2024-25 Due for opening on:

मैं/हम मैसर्स _____ एतद्वारा घोषणा करते हैं कि: I/ We M/s
_____ hereby declare that:

1. I/ we am/are agency engaged in business of maintenance and civil work in the building/ground including the, plumbing work, electrical work and carpenter work have examined the above-mentioned tender document including amendment/ corrigendum (if any) the receipt of which is hereby confirmed.
2. I/ we do hereby offer to maintenance and civil work in the building/ground including the, plumbing work, electrical work and carpenter work at the prices and rates mentioned in the price bid.
3. I/we do hereby agree to provide to abide by the minimum wages act of Haryana.
4. I/we have quoted rates inclusive of all statutory taxes, charges & compliances i.e. EPF, ESI etc. as applicable.
5. I/ we agree to abide by my/our offer for a period of 180 days from the date of opening of the tender.
6. I/ we have carefully read and understood all the Terms and Conditions of the Tender and shall abide by them.
7. I/we agree for the all clauses and payment terms and conditions of this tender enquiry. In case any condition put forth by us is against the terms and conditions of tender, the same shall be treated as to be having no affect whatsoever and that the tender terms and conditions shall only prevail upon such conditions, if any.
8. I/ we also declare that in case of change constitution of our firm or for any other change, merger, dissolution, insolvency etc. the same shall be immediately brought to the notice of client, in such case continuing partner, successor or administrator or permitted assign shall be responsible for discharging all the liabilities under this contract/ tender.
10. निविदा दस्तावेज आधिकारिक वेबसाइट यानी www.rcb.res.in, [www](http://www.thsti.res.in) से डाउनलोड किया गया है। thsti.res.in, बोली लगाने के उद्देश्य से और मूल की एक सच्ची प्रति है। The tender document has been downloaded from the official website i.e. www.rcb.res.in, www.thsti.res.in, for bidding purpose and is a true copy of the original.
11. Our firm or any other firm with similar type work with same or some/one of the partners/proprietors being same as of the tendering firm has not been black listed by any Government/ private institution except as per the following details: - (If there is any case please attach the details of the same)
12. I/we also certify that that there is no vigilance/ CBI case pending against the firm/supplier/ or any other firm with similar type of work with same or some/one of the proprietors being same as of the tendering firm except as per the following details: -(If there is any case please attach the details of the same)
13. I/we also certify that there is no pending case for payment/ civil liability pending against us in any of the courts except as per the following details: -
(If there is any case please attach the details of the same)

बोलीदाता के हस्ताक्षर Signature of the Bidder

स्टाम्प के साथ नाम और पता Name & Address with sta

साइट का दौरा करने का उपक्रम
UNDERTAKING OF SITE VISIT

NIT No. RCB/04-02/122/NIT-15/2024-25

Name of work- Miscellaneous RCB Housing maintenance work at NCR Biotech Science Cluster, Faridabad.

Certified that we.....
(Name of tenderer) have visited the site on dated..... and assessed the nature and amount of work involved before submitting our offer. We will be able to complete the works within the stipulated time and also certified that we will be able to supply the material/executing the work as per specification to suit the site conditions.

कार्य स्थल का पता :-

Address of Work site: -

क्षेत्रीय जैव प्रौद्योगिकी केंद्र (आरसीबी)
राष्ट्रीय राजधानी क्षेत्र जैवप्रौद्योगिकी विज्ञान समूह
दूसरा मील पत्थर, फरीदाबाद - गुड़गांव एक्सप्रेसवे
फरीदाबाद हरियाणा-121001
Regional Centre for Biotechnology (RCB)
NCR-Biotech Science Cluster
2nd milestone Faridabad - Gurgaon Expressway
Faridabad Haryana-121001

मुहर और तारीख के साथ निविदाकर्ता के हस्ताक्षर

Signature of Tenderer with Seal & Date

GENERAL TERMS AND CONDITIONS

Name of Work-Miscellaneous RCB Housing maintenance work at NCR Biotech Science Cluster, Faridabad.

- 1) The Work shall be done as per schedule of items, specification terms and conditions and instruction of Engineer-in-charge on as and when required basis.
- 2) Time limit 75 days from the date of the order issued.
- 3) The rates shall be inclusive of cartage/ loading unloading or any other expenses. GST should be clearly shown separately. Rate must be valid and firm for a period of six months from the date of award of contract/Letter.
- 4) No Extra charge or any escalation charge will be paid by company.
- 5) Inferior and Poor quality material will be rejected and work order may be cancelled.
- 6) The contractor will have to undertake responsibility of accidents etc. for his persons working on line and same will be on stamped paper of Rs.50/100 or the appropriate value (if revised by Govt) The cost of stamp will be borne by the contractor.
- 7) Before quoting, the contractor shall inspect the site of work and shall fully acquaint himself about the conditions with regard to accessibility of site required for the satisfactory execution of work. No claim whatsoever shall be entertained by the deptt. On this account.
- 8) Contractor is to follow relevant Indian standards fire, electricity, safety and building rules.
- 9) The Contractor shall clean the site after completion of work in all. Any dismantled material shall be stacked in designated place as instructed by the Engineer-in-charge.
- 10) Charges for scaffolding or jhula will considered included, in the quoted rates, no extra amount will be paid on this account.
- 11) Measurement shall be taken jointly by the Engineer-in-Charge or his authorized representative and by the contractor or his authorized representative.
- 12) All materials brought at site shall be got approved from the Engineer-in-charge before being used. The Contractor shall, at his expense and without delay supply for approval to engineer-in-charge, samples of each material such as square bar, flat bar, MS flat & MS Tee, MS angle and other items along with test certificate as desired.
- 13) The contractor shall carry out the various tests as enumerated in CPWD/BIS specification. The contractor shall bear the cost of testing of materials, sample preparation and its cartage to approved laboratory. Nothing extra shall be paid by the dept. on this account. All tests shall be carried out from any Govt. approved laboratory.
- 14) The welding must be thoroughly joined & beads; kinks should not be visible. The jointing flux material should be uniformly spread to achieve desired strength. Grinder shall be used to remove bulged out metallic flux.
- 15) No sub-Contracting or sub-letting is allowed.
- 16) The quantities shown in the schedule are tentative and may change as per site conditions. The contractor shall not claim anything extra on this account. The payment of additional/deviated quantities shall be made as per actual and as per the conditions of the contract/agreement.

- 17) 20% ± deviation in quantities would be permitted.
- 18) The lowest bidder will be awarded order for work.
- 19) The Executive Director, RCB reserves the right to cancel any or all the tenders without assigning any reason.
- 20) No escalation in any form either of materials or of labor shall be payable by the Centre.
- 21) No T & P and scaffolding shall be supplied by the Institute.
- 22) No advance payment shall be made.
- 23) **P.G. @5%** shall be deposited to the department on the tendered amount by the agency before award of work. **S.D. @10%** will be with hold while releasing of payment & same will be refund after expiry of warranty/defect liability period.
- 24) EMD of unsuccessful bidders will be returned after finalization of tender.
- 25) EMD is liable to be forfeited if the contractor fails to commence the work as per award letter.
- 26) For proper completion of the work, if any quantity variation or extra items are required, the bidder shall execute the same. Rates of extra items shall be derived from the tender itself as far as possible or else prevailing market rates shall be adopted.
- 27) In case the bidder resiles from the offer within the validity of tender or contractor fails to work as per specification after issue of the award letter, the earnest money will be forfeited. Other suitable administrative punitive action may also have imposed as deemed fit.
- 28) Income Tax shall be deducted from the bill as per GOI rules for which the Contractor will submit a PAN, in the name of registered company or proprietor for depositing TDS.
- 29) Time allowed for the work shall be strictly followed otherwise the Contractor shall be liable to pay compensation at the rate of 1% of the contract value of the job undone per week of delay on the part of the Contractor subject to a maximum of 5% of the total contract value.

However, for any reason beyond the control of the Contractor the extension of time shall be granted upon application by the Contractor in prescribed format. No claim for any compensation during the extended period shall be entertained and the RCB's decision in this regard shall be final.

- 30) Electricity and water required for executing the work shall be provided by the RCB free of cost at single point under normal conditions.
- 31) The agreement drawn shall be subjected to the jurisdiction of the courts at Faridabad, Haryana

Financial Bid**TENDER No. RCB/04-02/122/NIT-15/2024-25**

Name of Work-Miscellaneous RCB Housing maintenance work at NCR Biotech Science Cluster, Faridabad.

Sl. No	Work	Qty	Rate	Total Amount
1.	Clearing jungle including uprooting of rank vegetation, grass, brush wood, trees and saplings of girth up to 30 cm measured at a height of 1 m above ground level and removal of rubbish up to a distance of 50 m outside the periphery of the area cleared as per the direction of Engineer-in Charge.	5600 sqm		
2.	Surface dressing of the ground including removing vegetation and inequalities not exceeding 15 cm deep and disposal of rubbish, lead up to 50 m and lift up to 1.5 m as per the direction of Engineer-in Charge.	5600 sqm		
3.	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade : as per the direction of Engineer-in Charge. Two or more coats on new work(Make- Asian paint, Burger, Nerolac)	1315 sqm		
4.	Providing and laying of selection lawn grass as per the direction of Engineer-in Charge.	60277		
5.	Earth work in excavation by mechanical means (Hydraulic excavator)/ manual means over areas (exceeding 30 cm in depth, 1.5 m in width as well as 10 sqm on plan) including getting out and disposal of excavated earth lead upto 50 m and lift upto 1.5 m, as directed by Engineer-incharge. Hard rock (requiring blasting)	1200 cum		
6.	Providing and fixing dry cladding upto 10 metre heights with 30mm thick gang saw cut stone with machine cut edges of uniform colour and size upto 1mx1m, fixed to structural steel frame work and/ or with the help of cramps, pins etc. and sealing the joints with approved weather sealant as per Architectural drawing and direction of Engineer-in-charge. (The steel frame work, stainless steel cramps and pins etc. shall be paid for separately) White sand stone - 30mm thick gang saw cut stone as per the direction of Engineer-in Charge.	20 sqm		

7.	Washed stone grit plaster on exterior walls height upto 10 metre above ground level, in two layers, under layer 12 mm cement plaster 1:4 (1 cement : 4 coarse sand), furrowing the under layer with scratching tool, applying cement slurry on the under layer @ 2 Kg of cement per square metre, top layer 15 mm cement plaster 1:1/ 2:2 (1 cement: 1/2 coarse sand : 2 stone chipping 10 mm nominal size), in panels with groove all around as per approved pattern, including scrubbing and washing the top layer with brushes and water to expose the stone chippings ,complete as per specification and direction of Engineer-in-charge (payment for providing grooves shall be made separately	55 sqm		
8.	Providing and fixing double scaffolding system (cup lock type) on the exterior side, up to seven story height made with 40 mm dia M.S. tube 1.5 m centre to centre, horizontal & vertical tubes joining with cup & lock system with M.S. tubes, M.S. tube challies, M.S. clamps and M.S. staircase system in the scaffolding for working platform etc. and maintaining it in a serviceable condition for the required duration as approved and removing it there after .The scaffolding system shall be stiffened with bracings, runners, connection with the building etc wherever required for inspection of work at required locations with essential safety features for the workmen etc. complete as per directions and approval of Engineerin-charge .The elevational area of the scaffolding shall be measured for payment purpose .The payment will be made once irrespective of duration of scaffolding.	140 sqm		
9.	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, i/c fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and the cost of cutting chases and making good the same including testing of joints complete as per direction of Engineer in Charge 25 mm nominal outer dia Pipes	260 m		
10.	Providing and fixing stainless steel (Grade 304) railing made of Hollow tubes, channels, plates etc., including welding, grinding, buffing, polishing and making curvature (wherever required) and fitting the same with necessary stainless steel nuts and bolts complete, i/c fixing the railing with necessary accessories & stainless steel dash fasteners , stainless steel bolts etc., of required size, on	120 KG		

	the top of the floor or the side of waist slab with suitable arrangement as per approval of Engineer-in-charge to facilitate easy identification of RCB faculty building, RCB ED villa, RCB & THSTI Hostel, THSTI Housing. This work and quality of signage board will be done as the direction of Engineer –in Charge.			
11.	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead For thickness of tiles above 25 mm and up to 40 mm	98 sqm		
12.	Providing and laying rectified Glazed Ceramic floor tiles of size 300x300 mm or more (thickness to be specified by the manufacturer), of 1st quality conforming to IS : 15622, of approved make, in all colours, shades, except White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick Cement Mortar 1:4 (1 Cement : 4 Coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including pointing the joints with white cement and matching pigments etc., complete as per the direction of Engineer-in Charge.	98sqm		
13.	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge. 100 mm nominal inner dia Pipes	45 m		
14.	Supply and fixing the 9*9 feet MS structure and make a MS door of 7*4 feet with all required latch ,hinges ,door lock and all required complete fittings as per the direction of Engineer –in charge	3 nos		
15.	Providing and fixing machine moulded aluminium covering of approved pattern & design, made out of machine cut aluminium sheet and machine holed for receiving dash fastener, over expansion joints on vertical surfaces/ceiling floors, the fixing on plate in one row on one side of joint only shall be done with stainless steel dash fasteners of 8 mm dia and 75 mm long bolt including providing aluminium washers 2 mm thick & 15 mm dia , at a staggered pitch of 200mm centre to centre including drilling holes in the receiving surface and providing expandable plastic sleeves in holes etc. complete as per direction of Engineer-in-charge. Powder coated aluminium sheet 2.5mm thick	620 KG		

16.	Providing and laying rectified Glazed Ceramic floor tiles of size 300x300 mm or more (thickness to be specified by the manufacturer), of 1st quality conforming to IS : 15622, of approved make, in all colours, shades, except White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick Cement Mortar 1:4 (1 Cement : 4 Coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including pointing the joints with white cement and matching pigments etc., complete as per the direction of Engineer-in Charge.	20 sqm		
17	Supply and fixing the 100 capacitors 2.5 mhd and 100 electrical combined box make- anchor, havells	1 job		
18	Supply and fixing Send -Multi Media Vessel (Silt Blocker) with Multi Port Valve I '5" and all fittings Model EU 3OKLPD to stop the muddy water from the tank to the tap. This work will be done as the direction of Engineer –in Charge. (Technical Specifications mentioned below)	1 job		
19	Filling with available fly ash and earth (excluding rock) in trenches or embankment in layers (each layer should not exceed 15 cm), with intermediate layer of compacted earth (Soil density of 98%) after every four layers of compacted depth of fly ash, sides & top layer of filling shall be done with earth having total minimum compacted thickness 30 cm or as decided by Engineer -in-charge, including compacting each layer by rolling/ ramming and watering, all complete as per drawing and direction of Engineer -in - charge.	840 cum		
20	Supply of 30 Foxtail Palm 8 feet	1 job		
		GST %		
	Amount including GST Rs			

उद्धृत दरों में निविदा दस्तावेज के सामान्य नियम और शर्तों में उल्लिखित शुल्क और कार्टेज आदि शामिल होंगे। हालांकि, बोलीदाता को लागू जीएसटी की दर का उल्लेख करना चाहिए। यदि बोलीदाता द्वारा मूल्य बोली में लागू जीएसटी दर का उल्लेख नहीं किया जाता है; तो यह माना जाएगा कि, उनकी उद्धृत दरों में सभी जीएसटी शामिल हैं। Rates quoted shall be inclusive of duties & cartage etc. as mentioned in General Terms & Conditions of tender document. However, bidder should mention rate of applicable GST. In case applicable GST rate is not mentioned by the bidder in price bid; then it will be assumed that, their quoted rates are inclusive of all GST.

बोलीदाता द्वारा केवल एएमसी और एएमसी दरों को उद्धृत किया जाएगा, जो मरम्मत और सर्विसिंग कार्यों के लिए दोष देयता अवधि की समाप्ति के बाद, आवश्यकतानुसार और सक्षम प्राधिकारी के अनुमोदन से प्रभावित होंगे। AMC rates will be quoted by the bidder, which will be affected after the expiry of the defect liability period for repair and servicing works, as when required and with the approval of the competent authority.

एजेंसी/बोलीदाता के प्राधिकृत हस्ताक्षरकर्ता के हस्ताक्षर और मुहर
Signature and seal of authorized signatory of agency/bidder

Technical Specification for Model - EU 30KLPD Multi Media Vessel:

Particulars	EU30KLPD
FRP Vessel (24*72)	1 No
Multi Media Sand	1 Job
Multi Port Valve	1 No
Bag Filter	1 No
Pressure Gauge	1 No
UPVC Pipes and fittings	1 No
SS Skid	1 No

Specifications for civil work

- 1.Cement- Ultratech, Ambuja and as per the direction of Engineer- In Charge.
2. Dust- White dust high quality and as the direction of Engineer- In Charge.
3. Paint make- Asian paint, Burger, Nerolac, Duco